

**MINUTES OF THE SEPTEMBER 21, 2023
MEETING OF THE WEST VIRGINIA PUBLIC EMPLOYEES GRIEVANCE BOARD**

The September 21, 2023 meeting of the West Virginia Public Employees Grievance Board was called to order at the Grievance Board's office located at 1701 5th Avenue, Suite 142, Charleston, West Virginia, at 1:01 p.m. by Chairman, John Myers. Chairman Myers requested a roll call to establish a quorum. A quorum was established. Board Member Maria Eshenaur, Holly Planinsic and Alesia Green participated via telephone. Secretary William Burdette, PEGB Director, Michelle L. Bradley, Chief Administrative Law Judge Billie Thacker Catlett, ALJ Landon R. Brown and Executive Assistant, Kate A. Craddock were present in person. Also present via telephone was Dena Smith from the Finance Division.

Chairman Myers sought for approval of the June 29, 2023, Board Meeting minutes. Secretary William Burdette moved the minutes be approved as written. The motion was seconded by Board Member Holly Planinsic and approved unanimously.

Dena Smith from Finance presented and reviewed the Financial Report. Ms. Smith stated the current expenditure benchmark is at 17%, the Grievance Board is under at this time with 11%. Director Bradley asked for clarification that any remaining funds from the FY23 Personal Services Fund were not permitted to cover any expense shortages and there were no excessive funds left to use. Dena Smith confirmed any remaining funds from the FY23 Personal Services Fund would not be permitted for transfer to cover any other expenses in the General Fund. Secretary William Burdette made a motion for the Financial Report to be approved as written. The motion was seconded by Board Member Holly Planinsic and approved unanimously.

PEGB Director Michelle L. Bradley presented and reviewed the Administrative Reports. Alesia Green made a motion for the Administrative Reports to be approved as written. The motion was seconded by Secretary William Burdette and approved unanimously.

There were no comments during the Public Comments period of the Board Meeting.

Board Members unanimously agreed the next Board Meeting would take place on November 16, 2023, at 1:00 p.m., at 1701 5th Avenue, Suite 142, Charleston, West Virginia.

Motion for adjournment was made by Board Member Holly Planinsic. The motion was seconded by Board Member Maria Eshenaur. The Board Meeting adjourned at 1:19 p.m.



William Burdette, Secretary
Public Employees Grievance Board

11-16-23

Date of Approval