

**MINUTES OF THE AUGUST 17, 2021
MEETING OF THE WEST VIRGINIA PUBLIC EMPLOYEES GRIEVANCE BOARD**

The August 17, 2021, meeting of the West Virginia Public Employees Grievance Board was called to order at the Grievance Board's office located at 1701 5th Avenue, Suite 142, Charleston, West Virginia, at 1:18 p.m., by Chairman John Myers. Chairman Myers requested a roll call to establish a quorum. Secretary William Burdette was present in person. Also present in person were Director Jim Cox, Chief Administrative Law Judge Billie Thacker Catlett, Administrative Law Judges William B. McGinley and Landon R. Brown, Allan L. McVey, Department of Administration Cabinet Secretary and Executive Assistant, Kate A. Craddock. Board Members Maria Eshenaur and Holly Planinsic participated via telephone. Also present via phone was Dena Smith from the Finance Division.

Chairman Myers asked for approval of the June 22, 2021, Board Meeting minutes. Secretary William Burdette moved the minutes be approved as written. The motion was seconded by Board Member Maria Eshenaur and approved unanimously.

Dena Smith from Finance presented the Financial Report. Ms. Smith noted the FY 2022 appropriation did not increase from FY 2021. Ms. Smith stated the current expenditure benchmark is eight percent with actual expenses at five percent. Board Member Holly Planinsic made a motion for the Financial Report to be approved as written. The motion was seconded by Secretary William Burdette and approved unanimously.

Director Cox presented the Administrative Reports. Board Member Maria Eshenaur made a motion for the Administrative Reports to be approved as written. The motion was seconded by Secretary William Burdette and approved unanimously.

There were no items presented during the General Discussion of the Board.

There were no comments during the Public Comments period of the Board Meeting.

Board Members unanimously agreed the next Board Meeting would take place on December 9, 2021, at 1:00 p.m., at 1701 5th Avenue, Suite 142, Charleston, West Virginia.

Motion for adjournment was made by Secretary William Burdette. A second on the motion was made by Maria Eshenaur. The Board Meeting was adjourned at 1:32 p.m.



William Burdette, Secretary
Public Employees Grievance Board

12-9-21

Date of Approval