

**MINUTES OF THE JANUARY 25, 2024
MEETING OF THE WEST VIRGINIA PUBLIC EMPLOYEES GRIEVANCE BOARD**

The January 25, 2024, meeting of the West Virginia Public Employees Grievance Board was called to order at the Grievance Board's office located at 1701 5th Avenue, Suite 142, Charleston, West Virginia, at 1:02 p.m. by Chairman John Myers. Chairman Myers requested a roll call to establish a quorum. A quorum was established. Board Member Holly Plasinic and Bob Paulsen, standing in for Secretary Scott, appeared via telephone. Secretary William Burdette, PEGB Director Michelle L. Bradley, Chief Administrator Billie Thacker Catlett, ALJ Landon R. Brown were present in person. Also present via telephone was Dena Smith from the Finance Division and Ryan A. Lawler, Secretary II in the PEGB Westover office.

Chairman Myers sought approval of the November 16, 2023, Board Meeting minutes. Secretary William Burdette moved the minutes be approved as written. The motion was seconded by Board Member Holly Plasinic and approved unanimously.

Dena Smith from Finance presented and reviewed the Financial Report. Ms. Smith stated the Board was right under the current expenditure benchmark at 41%. Board Member Holly Plasinic made a motion for the Financial Report to be approved as written. The motion was seconded by Secretary William Burdette and approved unanimously.

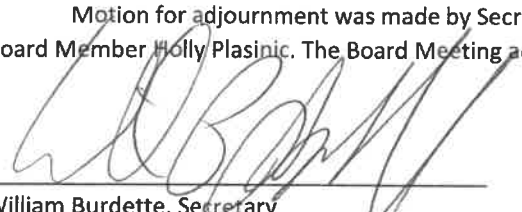
PEGB Director Michelle L. Bradley presented and reviewed the Administrative Reports. Secretary William Burdette made a motion for the Administrative Reports to be approved as written. The motion was seconded by Board Member Holly Plasinic and approved unanimously.

Discussion was held of the Grievance Board's newly drafted procedural rules. A copy will be emailed to the Board Members when finalized. Discussion was also held regarding bills of interest in the legislature. No bills that will be impactful for the PEGB have been introduced at this time.

There were no comments during the Public Comments period.

Board Members unanimously agreed the next Board Meeting would take place on April 18, 2024, at 1:00p.m., at 1701 5th Avenue, Suite 142, Charleston, West Virginia.

Motion for adjournment was made by Secretary William Burdette. The motion was seconded by Board Member Holly Plasinic. The Board Meeting adjourned at 1:22 p.m.



William Burdette, Secretary
Public Employees Grievance Board

4-18-24

Date of Approval