

West Virginia Public Employees Grievance Board Meeting

Meeting Minutes

August 15, 2007

The West Virginia Public Employees Grievance Board met on August 15, 2007 at 1:00 p.m. to conduct business and to consider other administrative matters. Board members present at the meeting were Bob Brown, Chair; Melissa Lampinen, Secretary/Treasurer; Dr. Charles Polk and Marc Harman.

Minutes from the August 7, 2007 meeting were reviewed. Chairman Brown asked for any additions or corrections. Melissa Lampinen suggested changes to the minutes. The Chair moved that the minutes be approved as amended. The motion was seconded, and the minutes were approved as amended by unanimous consent.

The Chair moved to convene in Executive Session to discuss personnel matters. The motion was seconded and passed unanimously by the Board. The Board was in Executive Session from 1:20 p.m. until 1:39 p.m.

The Board, having taken no action during the session, returned to public session. Melissa Lampinen moved that the Board appoint Robin Perdue as Director of the Public Employees Grievance Board, effective August 15, 2007. The motion was seconded and carried unanimously by the Board.

The Chair set the next Board meeting for August 24, 2007, at 1:00 p.m. at the Board's office at 808 Greenbrier Street to approve the drafted procedural rules and appendices for the 30-day public comment period. Members of the Board who cannot attend the meeting will appear by phone.

The Chair also set a Board meeting on October 1, 2007, at 10:00 a.m. in the Governor's Press Conference Room. The meeting will be to amend, reject or approve the procedural rules and appendices after the 30-day public comment period.

The chair reported the current case status. There has been no significant change since the last board meeting on August 7, 2007.

The Chair discussed the supplemental appropriation request for \$280,000 from the Governor's Surplus. Cindy Smith, of the Governor's Office, stated this was progressing through the system and awaiting special session next week. She will email the Board when she receives more information.

Ms. Smith presented the budget reports to the Board. No action was taken.

Next, Ms. Smith discussed the Board's inventory and noted none of the new equipment purchased in the previous fiscal year had been added to the Fixed Asset System. She

will work with Earl Maxwell and Robin Perdue to update this short list before the next Board meeting.

The Chair requested State IDs be issued to the Board.
Ms. Smith said she would look into getting this completed.

The Chair tasked the Board staff with finalizing the budget narrative for presentation at the next Board meeting on August 24, 2007.

The Chair moved to convene in Executive Session to discuss more personnel matters. The motion was seconded and carried unanimously by the Board. The Board was in Executive Session from 2:09 p.m. until 2:13 p.m.

The Board, having taken no action during the session, returned to public session. At this time, Robin Perdue recommended that the Board hire, as Administrative Law Judges, Mr. Landon Brown and Mr. Tom Gillooly. The Chair moved to accept this recommendation. The motion was seconded and carried unanimously by the Board.

The Chair discussed having their future quarterly meetings at different locations around the State.

The Board adjourned at 2:18 p.m.

Minutes submitted by: Melissa Lampinen