

Minutes of the West Virginia Public Employees Grievance Board

Meeting Date: January 13, 2009

The West Virginia Public Employees Grievance Board met at the State Capitol Building, Room EB-54, Charleston, West Virginia on January 13, 2009. The meeting was convened at 11:00 a.m. by Chairman Bob Brown. Board members present were Bob Brown, Marc Harman and David Roberts. Melissa Lampinen attended by phone.

After the presence of a quorum was established, Mr. Harman moved that the Board adjourn to executive session to discuss personnel matters. The motion was seconded and approved unanimously. Mr. Harman moved to recess until 1:30 p.m. The motion was seconded and approved unanimously.

At 1:30 p.m., the meeting reconvened. Board members present were Bob Brown, Marc Harman and David Roberts. Melissa Lampinen attended by phone.

Mr. Roberts moved to approve the minutes of the December 10, 2008 meeting. The motion was seconded and approved unanimously.

The administrative report was presented by Ms. Perdue. After discussion of the caselog report, Mr. Harman moved that the director obtain authorization for an additional support staff position. The motion was seconded and approved unanimously. The director was also instructed to look into obtaining new office space for the Charleston office. The director reviewed the Department of Administration "Work at Home (Telecommuting) Policy" as it applies to the Grievance Board.

The P-card and Financial Reports for February 2009 were presented by Cindy Smith.

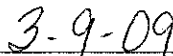
During general discussion, a request was made for information for grievants on the mediation process. The Chairman asked stakeholders to bring a one-page information fact sheet on mediation. The possibility of putting a one-page sheet on mediation on the Board's web site and also sending it to grievants was discussed.

During the public comment period, Gordon Simmons raised the question of using a mediator's success rate in calculation of performance standards. Ed Hartman raised the

issue of an agency contacting a grievant (who has a representative) about a date for the grievance proceeding and also talking about the merits of the case.

The next meeting was scheduled for February 13, 2009 at 11:00 a.m. at the State Capitol Building 1, Room EB-54, Charleston, West Virginia. (This meeting was subsequently canceled due to a lack of quorum and rescheduled for March 9, 2009 at the State Capitol Building 1, Room EB-54, Charleston, West Virginia.)


Secretary
Public Employees Grievance Board


Date of approval